



Housing Authority of the City of Raleigh, North Carolina

Leased Housing

Priscilla B. Batts
Director of
Leased Housing

900 Haynes Street
Raleigh, NC 27604

Applications
(919) 831-6387

Section 8 HAPP
(919) 831-6620

Asset Certification Form

Annual income includes amounts derived from assets to which any family member has access. The following list provides assets that must be reported and verified. Please check all the assets that you have and attach verification of these items.

- Amounts in savings and checking accounts. (All pages of the bank statement)
- Stocks, bonds, savings certificates, money market funds and other investment accounts.
- Equity in real property or other capital investments. Equity is the estimated current market value of the asset less the unpaid balance on all loans secured by the assets *and* reasonable costs (such as broker fees) that would be incurred in selling the assets.
- The cash value of trusts that may be withdrawn by the family.
- IRA, Keogh and similar retirement savings accounts, even though withdrawal would result in a penalty. (Annual or most recent statement of the account.)
- Some contributions to company retirement/pension funds.
- Assets, which although owned by more than one person, allow unrestricted access by the applicant.
- Lump sum receipts such as inheritances, capital gains, lottery winnings, insurance settlements, and other claims.
- Personal property held as an investment such as gems, jewelry, coin collections, antique cars, etc.
- Cash value of life insurance policies. (Copies of the annual policy statement.)
- I have not disposed of any assets for less than fair market value during two years preceding certification or recertification.
- I do not have any of the above assets.

I certify that I have reported any and all of the assets available to me or a member of my household. I understand that failure to report these items and to provide the necessary verification can result in my household receiving benefits for which we are not entitled and may result in the housing assistance for my family being terminated or delayed.

WARNING: Section **1001** of the **Title 18** of the United States Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any departments of the United States Government.

Head of Household Signature

Date

RHA representative

Date