



Housing Authority of the City of Raleigh, North Carolina

Leased Housing

Priscilla B. Batts
Director of
Leased Housing

900 Haynes Street
Raleigh, NC 27604

Applications
(919) 831-6387

Section 8 HAPP
(919) 831-6620

OWNER APPLICATION FOR PARTICIPATION IN THE HOUSING CHOICE VOUCHER PROGRAM (SECTION 8) – INDIVIDUALS ONLY

(Revised 6/1/2010)

PLEASE COMPLETE AND SUBMIT TO THE RALEIGH HOUSING AUTHORITY, LEASED HOUSING DEPARTMENT, HOUSING CHOICE VOUCHER PROGRAM, 900 HAYNES STREET, RALEIGH, NORTH CAROLINA 27604

TENANT NAME: _____ PROPERTY ADDRESS: _____

OWNER NAME: _____
FIRST MIDDLE LAST

OWNER SOCIAL SECURITY NUMBER: _____ DATE OF BIRTH: _____

CO-OWNER SOCIAL SECURITY NUMBER: _____ DATE OF BIRTH: _____

BUSINESS NAME, IF DIFFERENT FROM ABOVE: _____

OWNER ADDRESS: _____
(NUMBER, STREET, AND APT. OR SUITE NO.)

(CITY, STATE AND ZIP CODE)

OWNER TELEPHONE NUMBER: _____ *OWNER EMAIL: _____
* Email address is REQUIRED for program participation.

OWNER SIGNATURE DATE

CO-OWNER SIGNATURE DATE

NOTE: A BACKGROUND CHECK INCLUDING A CRIMINAL HISTORY REPORT IS REQUIRED FOR EACH OWNER/LANDLORD TO DETERMINE THE ELIGIBILITY OF EACH INDIVIDUAL OWNER/LANDLORD REQUESTING TO PARTICIPATE IN THE RALEIGH HOUSING AUTHORITY'S HOUSING CHOICE VOUCHER PROGRAM.

FOR HOUSING AUTHORITY USE ONLY:

APPROVED: _____ EFFECTIVE DATE: _____

REQUEST FOR TENANCY APPROVAL FOR: _____

DENIED: _____ DATE: _____

REASON FOR DENIAL: _____

STAFF SIGNATURE DATE

STAFF PHONE #: _____

**RALEIGH HOUSING AUTHORITY HOUSING CHOICE VOUCHER
OWNER/LANDLORD APPLICATION QUESTIONNAIRE**

THE OWNER/LANDLORD MUST ANSWER THE FOLLOWING QUESTIONS TO FACILITATE AN EVALUATION TO DETERMINE THE OWNER'S/LANDLORD'S ELIGIBILITY TO PARTICIPATE IN THE RALEIGH HOUSING AUTHORITY'S HOUSING CHOICE VOUCHER PROGRAM.

1. **DO YOU OR ANYONE WITH PARTIAL OWNERSHIP HAVE A CRIMINAL RECORD? (THIS MEANS FELONIES WITHIN THE LAST 5 YEARS OR MISDEMEANORS WITHIN THE LAST 3 YEARS, FOR DRUG RELATED OR VIOLENT CRIMINAL ACTIVITY OR HAS EVER BEEN CHARGED WITH A "SEX OFFENDER" CRIME?)**
YES _____ NO _____
2. **HAS THE OWNER/LANDLORD OF THE PROPERTY IN QUESTION EVER BEEN DEBARRED, SUSPENDED OR SUBJECT TO A LIMITED DENIAL OF PARTICIPATION UNDER ANY HUD REGULATORY PROGRAMS?**
YES _____ NO _____
3. **HAS THE OWNER/LANDLORD EVER BEEN CONVICTED OF FRAUD, BRIBERY OR ANY OTHER CORRUPT OR CRIMINAL ACTS IN CONNECTION WITH ANY FEDERAL HOUSING ASSISTANCE PROGRAMS?**
YES _____ NO _____
4. **IS THE PROPERTY IN QUESTION PENDING FORECLOSURE OR TAX LIEN STATUS?**
YES _____ NO _____
5. **DOES OWNER/LANDLORD HAVE FULL OR PARTIAL OWNERSHIP OF THE PROPERTY LISTED FOR PARTICIPATION IN THE HOUSING CHOICE VOUCHER PROGRAM?**
FULL _____ PARTIAL _____

- ➔ If owner/landlord answered "**YES**" to questions 1-4 noted above then he/she is **not eligible** to participate as an owner/landlord in the RHA Housing Choice Voucher program.
- ➔ If owner/landlord answered "**NO**" to questions 1-4 noted above, then owner/landlord should complete the owner/landlord application on the reverse side of this form, and allow RHA sufficient time to process the owner/landlord application.

ADDITIONAL INFORMATION

1. RHA plans to use e-mail to send all correspondence from RHA to owners/landlords. RHA will not share or sell this confidential information to third parties.
2. Direct deposit is the preferred way of issuing housing assistance payments. Please print and complete the direct deposit form located on RHA's website, www.rhaonline.com, and submit it to the following address:
Raleigh Housing Authority
Attention: **Section 8 Direct Deposit**
900 Haynes Street
Raleigh, NC 27604

OWNER SIGNATURE

DATE

CO-OWNER SIGNATURE

DATE