

# Housing Authority of the City of Raleigh, North Carolina

## RENTAL INCREASE REQUEST FORM

**Instructions:** Completely fill out this form and submit to the Raleigh Housing Authority no more than 90 days and no less than 60 days **prior** to the tenant's re-certification date. The tenant's signature is **required** for the form to be accepted as an official rental increase request. **Only one request per year per tenant will be processed.** This is the only acceptable form for rental increase requests.

**Date:** \_\_\_\_\_

**Landlord Name and Address:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Landlord Signature:**

\_\_\_\_\_

**Tenant Signature:**

\_\_\_\_\_

<p><b>Tenant Name and Address:</b></p> <p>_____</p> <p>_____</p> <p>_____</p>	<p><b>Current Rent:</b> _____</p> <p><b>Requested Rent:</b> _____</p> <p><b>Year Built:</b> _____</p> <p><b># of Bedrooms:</b> _____</p>
<p><b>List of Amenities:</b></p> <p> </p>	<p> </p>

<b>For RHA Staff Use Only:</b>	
<b>Date Received:</b> _____	<b>Date Processed</b> _____
<b>Date Insp Psd:</b> _____	<b>Rent Reasonable:</b> _____
<b>Re-Cert Date:</b> _____	
<b>1st</b> <b>2nd</b> <b>3rd</b> <b>Inspection</b>	<b>Amount Approved:</b> _____
<b>Increase Effective:</b> _____	
<b>Denied:</b> _____	<b>Reason:</b> Too Late   Too Early   Form Incomplete   Less than 1 yr at residence
1st Inspection Failed	No longer in Unit   Incorrect Current Rent   Abated
Rent not Reasonable (based on comparables)   Other	<b>Staff Initials:</b> _____

