



J. Wayne Felton, Executive Director

Date: \_\_\_\_\_

**RESIDENT REPORTED CONCERN / COMPLIMENT / SUGGESTION**

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone # \_\_\_\_\_ Email \_\_\_\_\_

Your Community \_\_\_\_\_

Below, please describe your purpose for contacting Raleigh Housing Authority today:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If you are reporting a problem, has this problem been reported before? NO \_\_\_\_\_ YES \_\_\_\_\_  
WHEN \_\_\_\_\_ TO WHOM \_\_\_\_\_  
THEIR RESPONSE TO YOU: \_\_\_\_\_  
\_\_\_\_\_

If this problem is about a maintenance problem, have you called in a work order? Yes \_\_\_\_\_  
No \_\_\_\_\_ If yes, please give your work order number \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

>>> Please return all forms to any of the following locations: *Housing Management Dept.* at 900 Haynes Street, your *Property Manager*, or to the *Resident Council President* of your community.

**THIS SECTION IS FOR RHA USE ONLY – Check who this document was routed to?**

Maintenance _____	Housing Management _____
Leased Housing _____	Development Dept. _____
Resident Council _____	Inter-Community Council _____
Executive Director _____	Other _____