



Housing Authority of the City of Raleigh, North Carolina

Applications
(919) 508-1105

Section 8
HAPP
(919) 508-1105

Leased Housing

Priscilla B. Batts
Director of
Leased Housing

900 Haynes Street
Raleigh, NC 27604

RENT INCREASE SUBMISSION CHART

Rental increases MUST be submitted within the submission timeframe listed below.

The tenant's re-certification date is located on the RENEWAL rent adjustment letter in the first sentence in **bold** or on the HAP contract.

EFFECTIVE <u>MONTH OF</u> HAP CONTRACT	RENT INCREASE SUBMISSION TIMEFRAME
JANUARY	OCTOBER 1 ST – 31 ST
FEBRUARY	NOVEMBER 1 ST – 30 TH
MARCH	DECEMBER 1 ST – 31 ST
APRIL	JANUARY 1 ST – 31 ST
MAY	FEBRUARY 1 ST – 28 TH (or 29 TH)
JUNE	MARCH 1 ST – 31 ST
JULY	APRIL 1 ST – 30 TH
AUGUST	MAY 1 ST – 31 ST
SEPTEMBER	JUNE 1 ST – 30 TH
OCTOBER	JULY 1 ST – 31 ST
NOVEMBER	AUGUST 1 ST – 31 ST
DECEMBER	SEPTEMBER 1 ST – 30 TH

IMPORTANT NOTES:

1. You will be notified in writing of the approval or denial of your rental increase request BEFORE the tenant's RHA re-certification date.
2. The approved increase will be processed with the tenant's recertification. If the recertification is processed late, the approved increase will be retroactive to the effective date of the increase.
3. There are no changes in rent portions until the recertification is processed and the new rent adjustment letter is emailed. Please READ the comments on the letter to know what is being done regarding the rent.
4. The request must be submitted on time and unit inspection must pass inspection the month BEFORE the tenant's RHA re-certification date to be ELIGIBLE for a rental increase.
5. Rental increase requests will be counted as received on the date that the form is received in the RHA offices.